



# Application Form 2019 Program

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# Confidential Application

## *Transformational Leadership across the Northern Mallee*

Northern Mallee Leaders Inc. is a key provider of leadership programs, products and services for the north-west of Victoria and southern New South Wales. Our mission is 'developing people in active business and community leadership roles' and there are currently over 140 graduates of the Annual Program. Thank you for expressing an interest in our 2019 Program.

## Application Process

- **Applications close at 5.00pm Wednesday October 31<sup>st</sup>, 2018**
- Completed applications are to be emailed to the NML Program Manager - [program@nml.org.au](mailto:program@nml.org.au)
- Applications will be reviewed and shortlisted applicants will be required to attend an interview
- Interviews will be scheduled in November 2018
- All applicants will be notified of the outcome by Friday December 14th, 2018

## Information and advice for applicants

### *Please read carefully*

- The selection panel uses the criteria detailed in this application. Please read and answer these questions carefully.
- Complete each section of the application **in full**.
- Type/print all answers clearly in space provided. Limit answers to available space.
- **Where applicable, applications must be signed by both the Applicant and the employer.**
- Nominees must have the full support of the organisation or corporation they represent. Individuals may nominate themselves.
- We may contact your employer to verify details and obtain a reference check.
- A shortlist of applicants will be interviewed by a panel following the close of applications, with applicants informed of the outcome by December 14, 2018.
- Attendance at the launch, opening and closing retreats, study trips and the graduation night is **mandatory**. Nominees must be able to attend the schedule of program days to the minimum level set down. Those who fail to attend may be asked to withdraw.
- For each program intake a balance is sought among participants in terms of gender, cultural diversity, location, private/public, profit/non-profit etc. NML Inc. is committed to selecting candidates from communities across the region. No individual or organisation should be discouraged from applying for economic reasons as some scholarships are available.
- All nominations are subject to confidential evaluation.
- Program days are conducted in a variety of places across multiple municipalities to increase awareness of the region and its resources. This can involve considerable travel, shared accommodation with fellow participants on study trips and long individual program days.
- Given the time commitments of the NML Program, and to be fair to the individual, their family and employer, it is unlikely that the panel will select a participant who is enrolled in a formal course of study (part-time degrees, diplomas etc.)
- Offers in the program will be made in mid December. Program fees are to be paid in full within 60 days of invoicing, unless other arrangements are made at interview. Participant fees are to be paid in full prior to the commencement of the program.

**NOTE:** The NML Program is a highly regarded program and places are highly sought after. Some suitable candidates may not be chosen for the next NML Program because of the size restrictions of each year's group and the need for diversity in group composition. However, individuals not selected are strongly encouraged to reapply in subsequent years.



For questions regarding this application process please contact the Program Manager on 0429 220 069.

## Personal Information

Full name:   Male  Female  Other

Preferred name:  Date of birth:

Home address:

Postal address:

Phone:  (Home)  (Work)  (Mobile)

Email:

Local government area where you live:

Country where you were born:   Aboriginal / Torres Strait Islander  
 Culturally & Linguistically Diverse (CALD)

Spoken language:  (First language)  (Other languages spoken)

Please list your hobbies and interests:

## Employer

Employer:

Manager name:

Manager title:

Business address:

Phone:  Email:

Applicant title / responsibility:

Years with current employer:

Has your employer approved your application and consented to the time required to fulfil the program

Local government area where you work:

Applicable sector:  Primary producer  Business  Government  Community  Not-for-profit  
 Education  Other (please specify):



## Education

Please list all secondary and tertiary education experience.

| Institution          | City                 | Years attended       | Major studies        | Qualification        |
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Will you be enrolled in a formal course of study next year?    £ Yes    £ No    *(if yes, please give details below)*

## Employment / Experience

Please list all previous employment in the last 5 years (current employment first).

| Employer             | Title/responsibility | From/to              | Reason for leaving   |
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What do you consider to be your most significant career, achievement or life experience to date?

Please list any leadership training / courses / subjects you have completed via studies, employment or voluntary work.

Have you applied to the NML Program before?

Yes  No  Year

Why are you applying to the NML Program?

What do you hope to get out of the NML Program?

How did you find out about the NML Program?

- NML Alumni (past participant)       Employer       Service Club       Advertisement
- Other (please specify): \_\_\_\_\_



## Community Activities and Organisations

Please list, in order of importance to you, up to five community, civic, professional, business, religious, social, sports or other organisations of which you are, or have been, a member. Please name the organisation, provide approximate dates of membership, positions held and time involved per week.

| Organisation         | Dates of membership  | Position held        | Hours per week       |
|----------------------|----------------------|----------------------|----------------------|
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What do you consider to be your most significant community contribution to date?

What skills, knowledge or goals would you personally like to attain in order to make a greater contribution to your community?

If you have previously not had the time to become actively involved, what conditions have now changed that allows you to seek involvement in the community in a leadership capacity?

What kinds of volunteer roles/community organisations would you like to be a part of in the future?



## Community Involvement

A goal of the NML Program is to build a network of community leaders who can enhance their problem-solving and other leadership abilities through shared perspectives and working together.

**What do you feel are the three most significant challenges facing the Northern Mallee region?**

**What are the three most exciting opportunities available to the Northern Mallee region?**

**How do you expect your community and the region to benefit from your participation in the NML Program?**

List two community organisations that you would like to be involved in, in the future.

1.

2.

Another aspect of the NML Program involves participants “Leading Change” through undertaking community leadership project during the year. The purpose of these projects is to engage and connect you with the community outside of any workplace interests or projects you might currently be involved in. NML Inc. aims to fast-track these projects by providing participants with opportunities to gather relevant skills, networks, information and resources.

Do you have any ideas that may assist the Northern Mallee community? Any project ideas or suggestions? (It's ok if you don't at this stage)

## References

### PERSONAL RECOMMENDATIONS

Please list two persons, other than your CEO/sponsor, who are knowledgeable about your leadership performance and potential.

|   |   |
|---|---|
| <p>Name: <input style="width: 90%;" type="text"/></p> <p>Title: <input style="width: 90%;" type="text"/></p> <p>Organisation: <input style="width: 90%;" type="text"/></p> <p>Phone: <input style="width: 90%;" type="text"/></p> <p>Email: <input style="width: 90%;" type="text"/></p> <p>Relationship to applicant: <input style="width: 90%; height: 80px;" type="text"/></p> | <p>Name: <input style="width: 90%;" type="text"/></p> <p>Title: <input style="width: 90%;" type="text"/></p> <p>Organisation: <input style="width: 90%;" type="text"/></p> <p>Phone: <input style="width: 90%;" type="text"/></p> <p>Email: <input style="width: 90%;" type="text"/></p> <p>Relationship to applicant: <input style="width: 90%; height: 80px;" type="text"/></p> |
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## Participation & Commitment

Successful applicants will be required to commit themselves to full participation in the program. This includes:

- Attending all compulsory activities (Launch, Opening Retreat, Two Study Trips, Closing Retreat and Graduation).
- Attending at least 80% of all other activities (11 Program/Seminar Days).
- Completing the required evaluation after each day.
- Completing and reporting on a community project. It is desirable that this community project be completed within six months of graduation.

Upon acceptance into the program, it is expected that participants will pay a **non-refundable** participant fee of \$275 (GST inclusive) which is in addition to the program fee:

|  | PROGRAM FEE | GST      | TOTAL COST |
|--|-------------|----------|------------|
| • Community Organisation or Not-For-Profit | \$1,650.00  | \$165.00 | \$1815.00  |
| • Corporate Organisation/Employer          | \$3,000.00  | \$300.00 | \$3,300.00 |

Do you know how you will be funding your participation in the program?

Employer/Corporate Organisation Funded

Community Organisation or Not-For-Profit Funded

I would like to seek a scholarship

Self-Funded

*No individual or organisation should be discouraged from applying for financial reasons. Please discuss such issues with the Program Manager. Regular payments can be negotiated and, in some instances, sponsorship can be sought to meet fees.*

Program days are conducted in a variety of places across multiple municipalities to increase awareness of the region and its resources. This can involve considerable travel and long days. In the interest of safety, NML Inc. encourages car-pooling with fellow participants and overnight accommodation when appropriate. Travel to and from program days, as well as accommodation other than scheduled overnight stays, will be at the participants' own expense. In some instances there may be small out-of-pocket expenses such as meals or other personal expenses.

The NML Program costs approximately \$10,000 per participant to operate. The Program is subsidised through Government, Corporate and Philanthropic support.

## Employer Commitment

My employer has given their full support to my participation in the 2019 NML Program and they are fully aware of the time commitment associated with this program.

Employer Name

Employer's Title

Organisation

I agree and understand

Signature

Date



## Applicant Agreement

If accepted into the program:

- £ I agree to pay the participant fee, outlined above, as my contribution to the program.
- £ I agree to attend all compulsory program activities.
- £ I am committed to attending all other program activities and an absolute minimum of 80%.
- £ I agree to share car pooling and accommodation during the program activities.
- £ I agree to make a public presentation on my community project within six months of graduation.

I understand and agree with the goals, time commitments and fees associated with the NML Program. I also understand that I am committing to increased community involvement upon graduation.

Signature:

Date:

**Please submit your completed electronic application, no later than**

***5:00pm Wednesday 31st October, 2018***

**via email to [program@nml.org.au](mailto:program@nml.org.au)**

